



GUEST PARKING POLICY

1. Each unit owner is allowed one (1) parking permit.
2. Replacements for lost or stolen permits can be purchased from Management for \$25.00. Upon issuing a new permit, the permit previously registered for the unit will be voided immediately. Use of invalid permits will result in the vehicle being towed at the vehicle owner's expense. You must fill out a Guest Permit Request Form.
3. Management will regularly provide the Patrol Service with an updated list of all valid guest parking permits issued for the property.
4. All vehicles parked in guest parking must have a valid guest parking permit hanging over the rear view mirror or visibly placed on the dashboard of the vehicle with permit number facing out so that it is visible for Management/Security to inspect. **No notes, stickers, etc. will be honored.** Vehicles without a valid guest parking permit properly displayed will be ticketed on first offense and towed on the second and subsequent offenses.
5. Guest parking permits are intended for use by non-residents in the guest parking area of the Beech Street garage up to 24-hours each time the permit is used and may be used for a maximum of five (5) days per month.
6. Upon the sixth day, violators will be ticketed and the homeowner and resident will be issued a notice of violation.
7. Upon the seventh day, violators will be ticketed and called to hearing to discuss the violation with the Board where fines may be imposed. Following the hearing, the Board may revoke the guest permit for thirty (30) days without prior notification to the homeowner or resident. Each occurrence following the seventh day will be considered at the hearing where additional fines may be imposed.
8. Upon use of the guest permit beyond seven (7) days within a month, violators will be towed at the vehicle owner's expense.
9. Infractions will not reset to 0 at the beginning of a new month.
10. Two cumulative infractions of the guest parking policy within a 6-month period will result in a call to hearing.
11. Vehicles parked in red zones and "no parking" areas will be subject to immediate towing.